

MILPITAS HIGH SCHOOL

MINUTES OF THE PTSA MEETING JANUARY 16, 2008

PTSA staff members present: Charles Gary, Alecia Myers, and Karen Truesdell.

PTSA parent members present: Diana Forsyth, Yolie Garcia, Margaret Hoyt, Esther Jimenez, Hilda Li-Abiva, Coleen Matsuno, and Suzanne Stone Williams.

1.0 CALL TO ORDER/WELCOME: The meeting of the Milpitas High School PTSA was called to order by Suzanne Stone Williams, treasurer, at 5:48 p.m. in the MHS Library on Wednesday, January 16, 2008.

2.0 APPROVAL OF AGENDA: Coleen Matsuno moved to approve the agenda. Motion carried.

3.0 APPROVAL OF MINUTES: Suzanne Stone Williams moved to approve the Nov. 14, 2007 minutes. Motion carried.

4.0 PRESIDENT'S REPORT – Suzanne Stone Williams: Upcoming events:

- 1 **Sadie Hawkins Dance:** to be held on Friday, Jan. 25, 2008 from 7 pm. to 10:45 p.m. Volunteers needed.
- 2 **MUSD Crab Feed:** to be held on Friday, Feb. 1, 2008 starting at 6 p.m.
- 3 **Giorgio's Night:** to be held on Monday, Feb. 11, 2008 from 4 p.m. to 10 p.m. PTSA receives 15% of the total, with flyer, which is available at the register. The flyer will be also be emailed as an attachment (in black & white).
- 4 **E-Waste Event:** to be held on Saturday, March, 8, 2008 from 9 a.m. to 4 p.m.
- 5 **MHS Awards Night:** to be held on Wednesday, May 21, 2008. Alecia Myers will confirm if refreshments needed.

5.0 TREASURER'S REPORT - Suzanne Stone Williams: See December 11, 2007 and January 16, 2008 Treasurer's Reports for full details. Scholarship Award Fund updates will be included next month. The Ocean Scrip Program was added to the *Income* and *Expense* sections. Diana Forsyth moved to approve the December 11, 2007 Treasurer's Report. Motion carried. Coleen Matsuno moved to approve the January 16, 2008 Treasurer's Report. Motion carried.

Coleen Matsuno recommended use of GoodSearch which donates 1¢ per Web search. Use GoodSearch exactly as any other search engine (powered by Yahoo!). On the GoodSearch.com home page, enter *Milpitas High School PTSA* as the designated cause in the *Who do you GoodSearch For?* box.

Balances as of Dec. 31, 2007:

Checking Account:	\$10,114.47
Savings Account:	\$4,713.24
Certificate of Deposit:	\$2,844.39
Total Assets:	\$17,672.10

- a) **Ratification of Checks:** Diana Forsyth moved to ratify check #1052. Motion carried.
- b) **Authorization of Checks:** Diana Forsyth moved to authorize a check for postage for donation requests from last year's donors to the Senior Scholarship Fund. Motion carried. Diana Forsyth moved to authorize a check, not to exceed \$50, for the December 2007 Cookies for Staff event. Motion carried.
- c) **2006-2007 Jack Emery Check:** Check for \$350 was never received by the 2006 Jack Emery Drive. Diana Forsyth moved to keep 2006-2007 Jack Emery Drive funds, i.e., check will not be disbursed. Motion carried.
- d) **2007-2008 Jack Emery Check:** Diana Forsyth moved to keep 2007-2008 Jack Emery Drive funds, i.e., check will not be disbursed, as no formal request from ASB was made. Motion carried.
- e) **Audit:** Diana Forsyth volunteered to audit the PTSA books by the end of January 2008.

6.0 NEW BUSINESS:

- a) **Sadie Hawkins Dance Coat Check:** volunteers are needed for the dance on Friday, Jan. 25, 2008 from 7 pm. to 10:45 p.m. Parents are needed to serve and monitor the food stand and help with the coat check.
- b) **Volunteer List:** 2 lists have been approved by district council to set up: PTSA members (already exists) and volunteers (non-members, for fundraisers and such.) Details being worked out still.

Suzanne will manage.

- c) **MHS Alumni Group - Coleen Matsuno:** list of alumni is to be compiled. Request made to encourage all alumni to join the group. Recommendations for source of names included the Sunnyside Association, the 2008 graduating class, and classmates.com. Other MHS groups also expressed interest in an alumni list.

7.0 OLD BUSINESS:

- a) **Ocean Scrip:** upcoming Monday order deadlines are on Jan. 21 and Feb. 4, 2008. Tuyet Nguyen will be outside Room H01 on the succeeding Wednesdays, Jan. 23 and Feb. 6, 2008. Orders received by Monday/Tuesday (in PTSA mailbox) will be available by the following Wednesday (approximately 2 p.m.).
- b) **Save Mart/Lucky Cards - Coleen Matsuno:** more participants needed. Suzanne Stone Williams will enter a list of Safeway ids.
- c) **Staff Cookie Party - Suzanne Stone Williams:** lots of cookies were provided, along with great volunteer help. Thanks extended to Alecia Myers for coordinating with staff, and providing parking spaces for volunteers.
- d) **Border's Gift Wrap Event - Coleen Matsuno:** \$200 was raised at the December fundraiser. Event was not as busy as expected, possibly due to holidays, economy, etc.
- e) **Crab Feast - Coleen Matsuno:** flyers were distributed. Currently have \$7,200 in sponsorships and \$3,600 for the Treasure Chest. A dessert auction is also planned. The Milpitas Post and the TriValley Voice will donate articles/publicity. Tickets for the event can be purchased online or from the MHS principal's secretary.
- f) **PTSA Gift Basket - Suzanne Stone Williams:** 2 or more baskets to be assembled with caffeine and Mexican themes.
- g) **Recycling Event:** to be held on Saturday, March, 8, 2008 from 9 a.m. to 4 p.m.

8.0 COMMITTEE REPORTS:

- a) **Athletic Boosters – Hilda Li-Abiva:** concessions were open during the Milpitas Classic at the end of December 2007. Upcoming concessions for the basketball quads planned for Feb. 1 and Feb. 8, 2008.
- b) **Music Boosters - Alecia Myers:** confirmed that PTSA can also have their own sign ups for eScrip. The band participated in the competition at Stockton and had a Senior dinner.
- c) **CBAC:** no report.
- d) **Student Government/ASB:** no report.
- e) **PTSA Membership - Esther Jimenez:** 308 members (8 more than last year). 44 of those members are Seniors to whom Yolie Garcia sent State PTSA scholarship information. Coleen Matsuno moved to fund postage for the mailing of membership cards with a maximum of \$75. Motion carried.
- f) **PTSA Scholarships - Coleen Matsuno/Yolie Garcia:** total of \$5,431.14 to date, excluding funds to be deposited. Additional sources for funds are being investigated, such as alumni. Thanks extended to Coleen Matsuno and Yolie Garcia for all their hard work (their children have already graduated from MHS). MHS PTSA scholarship applications are to go out at the beginning of April 2008. Evaluation of submitted applications will be completed during the Cinco de Mayo holiday. List of scholarship winners will be ready before Senior Awards Night. Applications for a 6th District \$750 scholarship are due by April, 2008 and awarded in May. 6th District PTSA lunch to be held on Feb. 8, 2008. PTSA contact phone number setup to be investigated.
- g) **ELAC:** no report.

9.0 PRINCIPAL'S REPORT – Chuck Gary/Alecia Myers:

- 1 **Accreditation:** in self-study mode. Teachers/staff have already met. Seeking input from parents and community. A survey is available to help determine which focus groups to serve. 3 meetings planned on Feb. 6, Mar. 19, and May 21, 2008. 3 meetings are planned for the next school year, 2 formal and 1 with the visiting committee. A feedback form is available for those unable to attend the meetings. This data will be reviewed by the committee to ensure that it is grounded on evidence before any action is

taken.

- 2 **AVID:** MHS received certification for this program.
- 3 **NJROTC:** received above average rating at its annual inspection. The inspector from the U.S. Navy stated that this unit was the best that he had seen.
- 4 **Model Schools:** MHS selected to make a presentation at the Successful Practices Showcase in San Diego.
- 5 **Parent Satisfaction Survey:** poor response in past years, better response might be received via email.
- 6 **Scheduling:** started for next year. Staff met with 8th grade parents (highest turnout in years, approximately 400).
- 7 **Staff Development:** no school on Jan. 30, 2008.
- 8 **CASEE Testing:** to be held on Feb. 7 and 8, 2008, for those Juniors and Seniors who have not yet passed the test. Those making an effort to attend on-going seminars will be able to participate in the graduation ceremony, and are eligible to receive a certificate of completion.
- 9 **Budget Cuts:** District is impacted and must respond to planned cuts based on the governor's proposal. State probably won't have budget by the end of the school year. Intended cut is approximately \$400 million for this school year (approximately one half percent of the school budget).

10.0 OPEN DISCUSSION/ANNOUNCEMENTS: None.

11.0 ADJOURNMENT: The meeting was adjourned at 7:04 p.m.

Next PTSA meeting: to be held on Wednesday, February 13, 2008 at 5:45 p.m.

Respectfully submitted,

Hilda Li-Abiva, PTSA Secretary